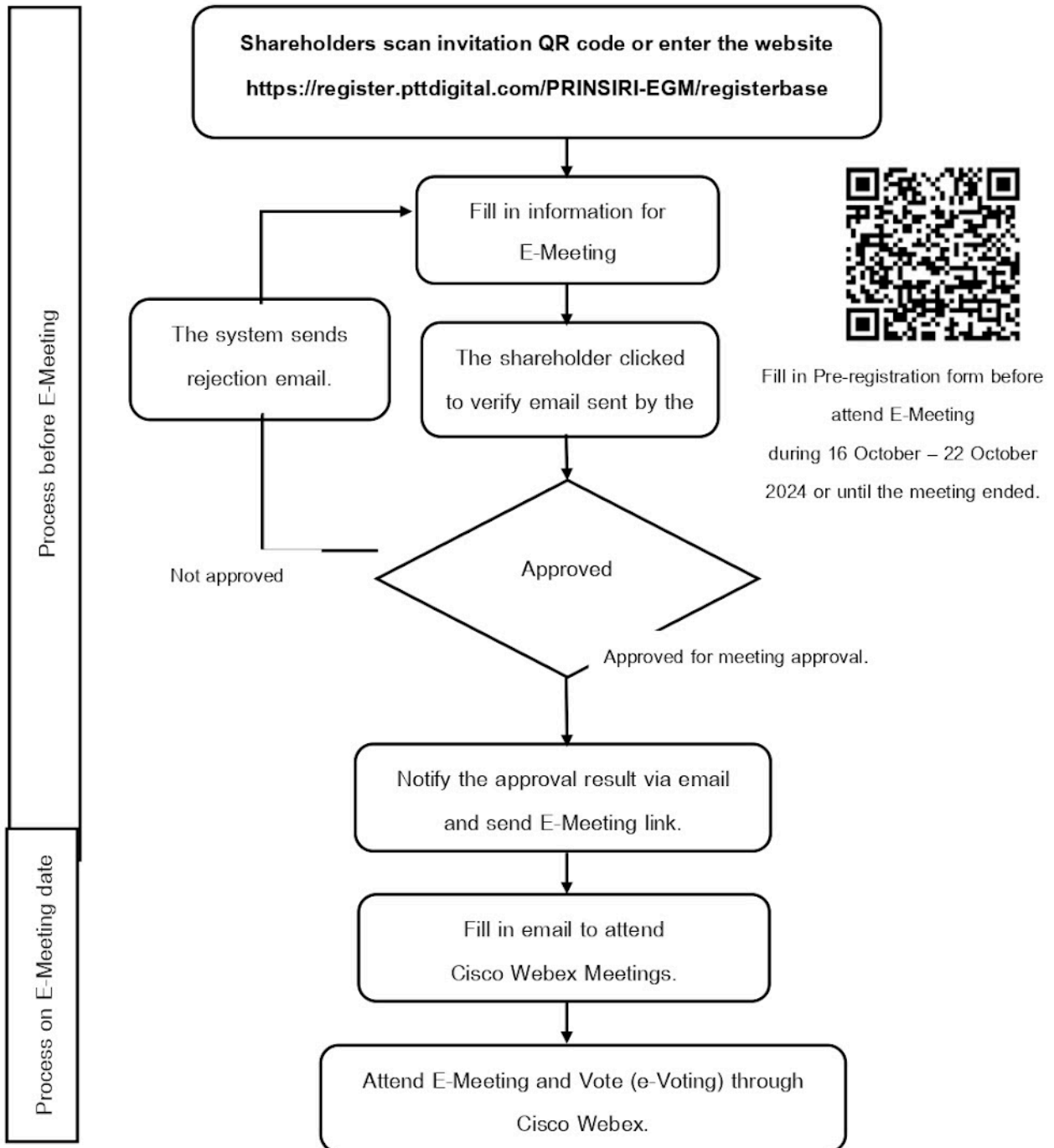


The Procedures for Attending the Extraordinary General Meeting of Shareholders No.1/2024
via Electronic Meeting



In case of pressing “Leave the meeting”, the system will remove the shareholders' votes from the meeting for the agenda that has not yet been closed for the vote calculation.

In the event of technical difficulties in relation to the Pre-Registration or the e-Meeting system

Please contact: +66(0)2-140-2003 during October 16 - October 22, 2024, from 8:30 a.m. to 5:30 p.m., except Public holidays.

The Board of Directors has resolved that the Extraordinary General Meeting of Shareholders No.1/2024 be held on Tuesday, 22 October 2024 at 14.00 p.m. through electronic platforms only according to the Emergency Decree on Electronic Meeting B.E. 2563 (as amended) and other related laws and regulations. The Procedures for Attending the Extraordinary General Meeting of Shareholders No.1/2024 via Electronic Meeting as follows:

(A) Pre-registration before attend Electronic Meeting

- ❖ Shareholders can attend E- Meeting by accessing via this website

<https://register.pttdigital.com/PRINSIRI-EGM/registerbase> or scanning this QR Code to enter the pre-registration system during 16 October - 22 October 2024 or until the meeting ends.



QR code for Pre-registration

- ❖ When the shareholder or proxy access the system, please proceed with the following;

1. **Attendance in person**

Shareholders fill in the meeting request information in advance via Web Browser and prepare the information and document as follows:

- 1) E-Meeting Acceptance Form. (Attachment 6.)
- 2) Meeting notice form with this invitation letter (with shareholder ID).
- 3) A copy of the valid Identification Card, or Government Identification Card, or Passport (for non-Thais), certified as true and correct copy. In case of any changes of name and/or surname, evidence of such changes, certified as true and correct copy shall be enclosed.

In the event of technical difficulties in relation to the Pre-Registration or the e-Meeting system

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2. Appointment of Proxy

2.1 Proxy to an ordinary person

Shareholders fill in the meeting request information in advance via Web Browser prepare the information as follows:

- 1) E-Meeting Acceptance Form. (Attachment 6.)
- 2) Meeting notice form with this invitation letter (with shareholder ID).
- 3) Proxy form as attached with the meeting invitation letter (any form). Filled in information with the grantor and the grantee's signature.
- 4) A copy of the valid Identification Card, or Government Identification Card, or Passport (for non-Thais) of the grantor (shareholder), **certified as true and correct copy**. In case of any changes of name and/or surname, evidence of such changes, certified as true and correct copy shall be enclosed.
- 5) A copy of the valid Identification Card, or Government Identification Card, or Passport (for non-Thais) of the grantee (attendants), **certified as true and correct copy**.

2.2 Proxy to Independent Directors

Fill in meeting request information in advance via web browser then select to appoint an independent director as a proxy and prepare the following documents:

- 1) E-Meeting Acceptance Form. (Attachment 6.)
- 2) Meeting notice form with this invitation letter (with shareholder ID).
- 3) Proxy form as attached with the meeting invitation letter. Filled in information with the grantor's signature.
- 4) A copy of the valid Identification Card, or Government Identification Card, or Passport (for non-Thais) of the grantor (shareholder), **certified as true and correct copy**. In case of any changes of name and/or surname, evidence of such changes, certified as true and correct copy shall be enclosed.

Please find the pre-registration Manual to attend e-Meeting <https://bit.ly/3kwNhID> or scan this QR Code



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(B) Preparation before attending E-Meeting

After submitting information requested to attend E-Meeting as specified in Step (A), the staff will check the information. Once it is approved to join the meeting, shareholders will receive an email informing meeting details in 4 parts as follows:

- (1) E-Meeting link via Application Cisco Webex Meeting.
- (2) Username and Password to login to E-Voting for voting.
- (3) Link for download and install the Cisco Webex Meeting Application.
- (4) Cisco Webex Meeting, joining meeting and online voting Guideline.

Attendees can attend E-Meeting on the date and time specified in the E-Meeting invitation.

In case attendees have not approved to attend the meeting, the attendees will receive an email stating the reason for the refusal with instructions of how to fill in application form to attend the meeting again

Attending E-Meeting and D-AGM login

Electronic conference (Webex) and D-AGM systems support Web Browser, PC/Laptop, IOS and Android, according to the installation manual as follows:

Please find the installation and using Webex system manual via <https://bit.ly/3EzI4GI> or scan this QR Code



In the event of technical difficulties in relation to the Pre-Registration or the e-Meeting system

Please contact: +66(0)2-140-2003 during October 16 - October 22, 2024, from 8:30 a.m. to 5:30 p.m., except Public holidays.

Using E-Meeting system (Webex)





1.1 Installing Webex system via PC / Laptop

1.) Access <https://www.webex.com/downloads.html> or scan this QR Code.



- 2.) Download Webex Meetings by select "Download for Windows"
- 3.) Double-click the **webex app.msi** file (can be found in Folder Download) to enter the installation page.
- 4.) Enter the installation page. Then, press "Next".
- 5.) Select "I accept the terms in the license agreement" and press "Next".
- 6.) Press "Install", then wait for the installation for a while, then press "Finish".
- 7.) Once the installation is completed, the "Cisco Webex Meetings" icon will appear on the desktop.

1.2 How to install Cisco Webex Meeting via Smartphone and Tablet

iOS	Android
<p>1.Go to Application App Store </p> <p>2.Go to the search icon or the "Magnifying glass" by typing "Cisco Webex Meetings" and pressing the "Search".</p> <p>3. Press "Get" on the right-hand side to install the Cisco Webex Meetings or this symbol </p> <p>4. Enter a password or Touch ID to confirm the installation.</p> <p>5. Wait for installation for a while.</p> <p>6. Once the installation is completed, a "Webex Meet" icon will appear on the phone.</p>	<p>1. Go to Application Play Store </p> <p>2. Go to the Search for apps & games box by typing in "Cisco Webex Meetings" and pressing the "Search".</p> <p>3. Press "Install" on the right-hand side to install the Cisco Webex Meetings Application, or the symbol as shown in the picture </p> <p>4.Press "Accept" to confirm the application installation.</p> <p>5. Wait for installation for a while.</p> <p>6. Once the installation is completed, a "Webex Meet" icon will appear on the phone.</p>

In the event of technical difficulties in relation to the Pre-Registration or the e-Meeting system

Please contact: +66(0)2-140-2003 during October 16 - October 22, 2024, from 8:30 a.m. to 5:30 p.m, except Public holidays.

(C) Step for Attending the e-Meeting


Shareholders will be allowed to access the system on October 22, 2024 at 12:00 p.m. (2 hours prior to the meeting). Shareholders shall use the Username and Password received and proceed following the manual.

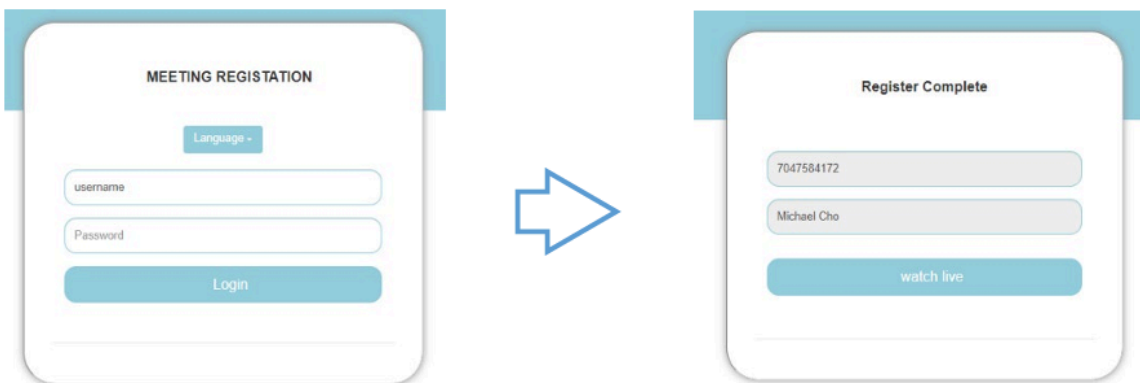
Please find the User Manual for D-AGM via Webex at <https://bit.ly/3EPm4HR> or scan this QR Code



The procedures D-AGM system are as follows:

1. After pre-registration system approved, shareholders will receive an E-mail informing meeting approval and information for attending E-Meeting.
2. Shareholders can attend E-Meeting on the date and time by click the link in Email


2.1 click  to open Webex for E-Meeting. (Please open the link with Google Chrome). Enter the received Username and Password to log in to the application then click “login” and click “watch live”,

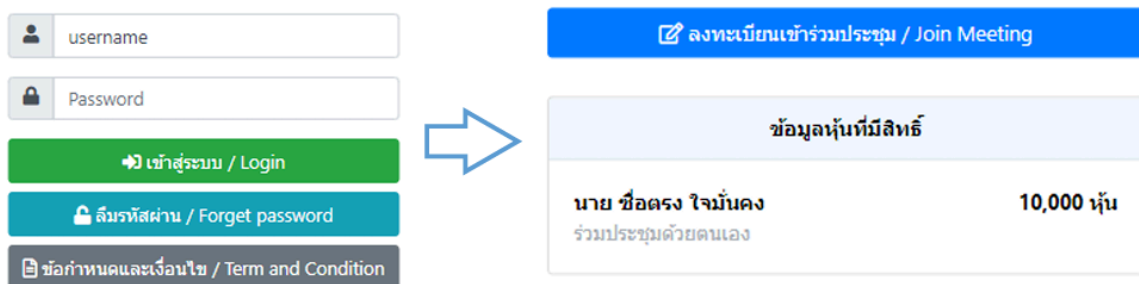


In the event of technical difficulties in relation to the Pre-Registration or the e-Meeting system

Please contact: +66(0)2-140-2003 during October 16 - October 22, 2024, from 8:30 a.m. to 5:30 p.m., except Public holidays.

2.2 In case shareholders do not wish to join the Live Broadcast, shareholders can direct to

the e-Voting system by clicking the icon  in the registered Email. Enter the received Username and Password to log in to the e-Voting application then click “Join Meeting”, the number of shares held by the shareholder / proxy holders will be counted as a quorum.



ข้อมูลหุ้นที่มีสิทธิ์	
นาย ชีตตรง ใจมั่นคง ร่วมประชุมด้วยตนเอง	10,000 หุ้น

3. In case shareholders click the “ watch live” bottom as indicated in (2.1), the “Join Now” button will show up to attend e-Meeting.
4. If the Webex program has already been installed, it will direct to the Webex e-Meeting and the “Join Event” button will show up. In case the Webex program has not yet been installed, the program download and installation page will appear. Please follow the installation as instructed in section (B) Attending e-Meeting Procedures.
5. Click “ Join Event” (green bottom) to enter the e-Meeting via Cisco Webex Meeting
6. The screen will display 2 sections; the live broadcast , the Q&A function and the Multimedia Viewer functions that show meeting information and Agenda items.
7. Username and password then again required to enter “Multimedia Viewer function”.
8. All agenda items will show in the Multimedia viewer function and shareholder/ proxy holders may cast the vote on the ongoing agenda until the closing of voting session for each agenda item.
9. Leaving the meeting room by clicking on the cross in the upper right corner. All votes will still be counted as votes.

In case of pressing “Leave the meeting”, the system will remove the shareholders' votes from the meeting for the agenda that has not yet been closed for the vote calculation.

e-Meeting System (Cisco Webex Meeting) and D-AGM System

Operation of the e-Meeting system depends on the internet quality of shareholders or

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proxies, including equipment and/or application program of the devices. Please use the following device and/or programs to attend e-Meeting:

- Recommended internet speed should not lower than 4 Mbps.
- Supported Android and IOS operating systems.
- Supported Internet Browsers: Firefox or Chrome or Safari.

How to verify operating system version

- Android: Select Settings -> About phone -> Software info. or Android version
- IOS: Select Settings --> General --> About --> Version.

If appointing shareholder is Juristic person or a Custodian

The shareholder may designate a proxy, a third party, or independent director, to attend and vote on the shareholder's behalf. Prinsiri recommends shareholders to specify his/her vote(s) in each agenda item in advance and provide the email address of the proxy holder to receive the username and password for attending the meeting.

Online pre-registration is not required for a juristic person or a custodian.

The proxy form together with following required documents shall be delivered to Prinsiri via email suntaree.nak@prinsiri.com or patumma@prinsiri.com from now on until October 21, 2024.

◆ Juristic Persons

attendance in person by authorized person(s) please send following documents

1. E-Meeting Acceptance Form. (Attachment 6.)
2. A copy of the latest version of the Affidavit of the juristic person, issued by the Ministry of Commerce or the relevant government authority (not longer than 60 days prior to the meeting date). Such document must be certified as true and correct copy by the authorized person(s), with the juristic person's seal being affixed (if any)
3. A copy of any of the Required Documents of the authorized person(s) i.e. valid Identification Card or Government Identification Card, or Passport (for non-Thais), certified as true and correct copy with cross-out or concealed data.

Juristic Persons incorporated in Thailand, please send following documents

1. E-Meeting Acceptance Form. (Attachment 6.)
2. The proxy form shall be signed by the authorized person(s) (any form), according to its Affidavit with the seal of the juristic person being affixed (if any), and by the proxy.
3. A copy of the latest version of the Affidavit of the juristic person, issued by the Ministry of Commerce or the relevant government authority (not longer than 60 days prior to the meeting date). Such document must be certified as true and correct copy by the authorized person(s), with the juristic person's seal being affixed (if any)
4. A copy of any of the Required Documents of the authorized person(s) i.e. valid Identification Card or Government Identification Card, or Passport (for non-Thais), certified as true and correct copy with cross-out or concealed data.
5. A copy of any of the Required Documents of Proxy holder as same as in the case of ordinary persons as mentioned above.

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6. In case any documents or evidence mentioned above are not a Thai or English version. The shareholders shall show an English translation of the document which is Certified Correct Translation by a shareholder or the authorized person(s) (in case juristic person)

Foreign Juristic Persons, please send following documents

1. A copy of the latest version of the Affidavit of the juristic person, issued by the relevant government authority of the country where the juristic person is incorporated which has been notarized by a notary public or competent government authority. The date of issue shall not exceed 6 months from the date of the meeting and
2. A copy of any of the Required Documents of the authorized person(s) i.e. valid Identification Card or Government Identification Card, or Passport (for non-Thais), certified as true and correct copy with cross-out or concealed data.
3. If the copy of the latest version of Affidavit that has been notarized by the notary public or the competent government authority is presented, such document must be certified as true and correct copy by the authorized person(s) of that juristic person, together with its seal being affixed (if any).
4. A copy of any of the Required Documents of Proxy holder i.e valid Identification Card or Government Identification Card, or Passport (for non-Thais), certified as true and correct copy with cross-out or concealed data.

For foreign juristic persons, unless the original document is in English language, the English translation certified as true and correct translation by the authorized person(s) shall also be presented.

❖ **shareholders who are foreign investors and appoint a custodian in Thailand, please send following documents**

1. E-Meeting Acceptance Form. (Attachment 6.)
2. Proxy Form C (for shareholders who are foreign investors and appoint a custodian in Thailand) signed by the authorized person
3. A copy of the Affidavit of the custodian juristic person which such document must be certified as true and correct copy by the authorized person(s), with the juristic person's seal being affixed (if any)
4. The power of attorney of such grantor authorizing the custodian
5. A copy of the confirmation letter or business license showing that it can act as the custodian.
6. A copy of documents issued by the government that has not expired of the grantee (attendants), such as National ID card or Passport.

In the event of technical difficulties in relation to the Pre-Registration or the e-Meeting system

Please contact: +66(0)2-140-2003 during October 16 - October 22, 2024, from 8:30 a.m. to 5:30 p.m., except Public holidays.

Supporting documents

1. If the appointing shareholder is an ordinary person, please enclose a copy of the valid Identification Card or Government Identification Card, or Passport (for non-Thais), certified as true and correct copy by the grantor. In case of any changes of name and/or surname of the grantor, evidence of such changes, certified as true and correct copy shall be enclosed.
2. If the appointing shareholder is a juristic person, please enclose supporting documents as same as the case where the proxy is a juristic person.

Note:

1. *Shareholders shall use Username and Password received by email to fill in and register. The system will record and count as a quorum is provided at this stage. (If you don't press the register button, it will be considered that the shareholders have not registered to attend the meeting. The system will not be counted as a quorum and cannot vote. If a shareholder Logout from the system during the meeting, the system will also cancel the vote from the quorum.)*
2. *Shareholders must prepare an email for pre-registration to receive a link, Username, and Password for attending E-Meeting.*
3. *The information entered in the system shall be the same as the information on the Record Date from Thailand Securities Depository Co., Ltd. (TSD).*